

**Frederick County Government Volunteer Opportunities**

The Frederick County Executive is soliciting applications from interested persons to fill vacancies on several boards and commissions. For more detailed information about these boards and commissions, please visit [www.frederickcountymd.gov/boards](http://www.frederickcountymd.gov/boards).

**Human Relations Commission** - is seeking general public (at-large) representatives. Must be a registered voter and resident of Frederick County. Interested applicants will be interviewed and must attend one meeting prior to their confirmation.

Persons interested in serving need to send a letter of interest and a current resume by mail to Miranda Ducey, County Executive’s Office, 12 E. Church Street, Frederick, MD 21701 (301-600-1064) or via email to [fcbboards@frederickcountymd.gov](mailto:fcbboards@frederickcountymd.gov). Deadline for best consideration is **Midnight, Sunday, April 20, 2025**.

**Property Tax Assessment Appeal Board** - is seeking a general public representative to serve as the alternate. Applicants must not be active realtors or appraisers. Interested persons need excellent oral and written communication skills; the ability to be available and flexible with time; must have the ability to weigh the information presented and make unbiased decisions based on what is presented at the time of the appeal hearing. The Board hears requests for second-level appeal of real property value as determined by the Maryland State Department of Assessments and Taxation. Interested persons must apply directly to the Maryland Governor’s Appointments Office at [www.govappointments.maryland.gov](http://www.govappointments.maryland.gov).

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The Frederick County Executive is soliciting letters of interest from individuals to serve on the seven-member **Frederick County Ethics Commission** (“Commission”).

The Commission publishes advisory opinions on the Ethics Law and the Public Ethics Law and administers the application of these laws to Frederick County officials and employees, and others who are subject to the laws’ provisions. The Commission also decides complaints alleging violation of the Ethics Law and exercises responsibility for enforcement of the lobbying provisions in the Ethics Law and the Public Ethics Law. For more information about the Commission, including the Ethics Law and Standing Operating Procedures, visit [www.FrederickCountyMD.gov/ethics](http://www.FrederickCountyMD.gov/ethics).

The Commission meets on the second Wednesday of each month during the evening, as needed.

Other Qualifications and Requirements include:

- Ability to understand and apply the Ethics Law, including the lobbying provisions in the Ethics Law, and the Public Ethics Law to a variety of factual situations;
- General familiarity with the structure and work of the county government; and
- Understanding of general ethical principles applicable to governmental entities.

If interested in serving, please send a letter of interest and a current resume by regular mail to the Office of the County Attorney, 12 E. Church Street, Frederick, Maryland 21701 (Attention: Ms. Kim Long) or by email to [ECNomComm@FrederickCountyMD.gov](mailto:ECNomComm@FrederickCountyMD.gov).

**Frederick County Board of Appeals**

The Frederick County Council is soliciting letters of interest from individuals to fill one (1) full-time member seat on the five-member Frederick County Board of Appeals. These terms are to expire on June 30, 2028.

Members of the Board of Appeals shall be residents of Frederick County.

The Board of Appeals hears requests for special exceptions and variances, applying existing law to the facts presented with guidance from the County Attorney and Planning and Permitting Division staff. The Board also hears appeals from certain decisions of the Zoning Administrator, Frederick County Planning Commission, and other administrative staff.

The Board of Appeals meets the fourth Thursday of each month at 7:00 p.m. in the first-floor hearing room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The alternative day is the Monday following the Thursday evening meeting. Each member receives \$150.00 per site visit, totaling \$300 per month.

The Board of Appeals members are required to visit each applicant’s site that is to be considered at the monthly meeting, prior to the Thursday night monthly BOA meeting.

Other Qualifications and Requirements include:

- Ability to effectively read and interpret maps and plans;
- Ability to analyze reports and applicant data;
- Perform field inspections and review of applicants submitted material; and
- Ability to follow and apply codes and ordinances governing development and zoning regulations.

To apply please send a letter of interest and a current resume by regular mail or e-mail to the attention of:

Sarah Grabowski  
 12 East Church Street - Frederick, Maryland 21701  
 301-600-1101- [sgrabowski@FrederickCountyMD.gov](mailto:sgrabowski@FrederickCountyMD.gov)

Remember to include current contact information in the documentation submitted, i.e. home, work, and cell telephone numbers, home mailing address, and e-mail address.

The deadline date to apply: **12:00 a.m. on Sunday, April 20, 2025**



**Frederick County Planning Commission**

The Frederick County Executive is soliciting letters of interest from individuals to fill one (1) seat on the seven-member **Frederick County Planning Commission** (“Commission”).

The Commission functions as an advisory body to the County Council on many planning and zoning related issues, e.g., comprehensive plan, rezoning, text amendments, water and sewer planning, etc. The Commission has the authority to approve site plans, subdivision plats, Planned Development District Phase II plans, and adequate public facilities for new developments. The

Commission generally schedules two (2) meetings per month during the day. However, additional meetings, including evening meetings, may also occur.

Persons having a desire to serve must be residents of and registered voters in Frederick County. To apply, please send a letter of interest and a current resume by mail to Miranda Ducey, County Executive's Office, 12 E. Church Street, Frederick, MD 21701 (301-600-1064) or via email to [fcgboards@frederickcountymd.gov](mailto:fcgboards@frederickcountymd.gov). Deadline for best consideration is **Midnight, Sunday, April 20, 2025.**

Frederick County Government does not discriminate on the basis of race, color, religion, national origin, sex, age, marital status, disability, familial status, gender identity, sexual orientation, or source of income.

## **Frederick County Government Volunteer Opportunities**

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**Adult Public Guardianship Review Board** – is seeking representatives to fill these categories: nonprofit social services professional; psychiatrist; person with a disability; professional in the field of disabilities; lawyer; general public (at-large); and physician’s assistant, nurse practitioner or physician who is not a psychiatrist.

**Advisory Plumbing Board** – is seeking a general public (at-large) or licensed plumber representatives.

**Affordable Housing Council** - Is seeking general public (at-large) members and representatives who have participated in a city or County housing program.

**Agricultural Preservation Advisory Board** – is seeking a commercial farm operator representative.

**Agricultural Reconciliation Committee** - is seeking representatives from the MD Municipal League; the University of MD Extension; the Frederick County Realtors; the Civic Homeowners Association; the Pamona Grange; the Frederick County Farm Bureau; and someone with experience in an Ag Business.

**Agricultural Business Council** - is seeking representatives who are farmers and/or producers

**Behavioral Health Advisory Council** – is seeking behavioral health professionals who are not physicians; individuals who are currently receiving or who have in the past received behavioral health services; parents or other relatives of adults with behavioral health disorders; parents or other relatives of children or adolescents with emotional, behavioral, or mental health disorders the onset of which occurred during childhood or adolescence; a clergy representative; and a general public (at-large) representative.

**Bicycle & Pedestrian Advisory Commission** - is seeking a general public (at-large) representative.

**Board of Appeals (Zoning)** – is seeking general public (at-large) representatives.

**Board of Gaming Appeals** – is seeking general public (at-large) representatives

**Commission on Disabilities** – is seeking members of the public who have experience or interest in implementing and compliance with ADA related items

**Containment Laboratory Community Advisory Committee** – is seeking general public (at-large) representatives (two to serve as alternates); and a private-sector life sciences industry representative. Must be a registered voter and resident of Frederick County.

**Domestic Violence Coordinating Council** – is seeking an attorney with experience representing criminal defendants of domestic violence charges.

**Electrical Board** – is seeking a general public (at-large) representative.

**Equity and Inclusion Commission** – is seeking a general public (at-large) representative who has shown a commitment to diversity and inclusion within the County, a LGBTQ community representative, and a local Asian American-serving organization representative.

**Fire and Rescue Advisory Board** – is seeking a general public representative. Preference may be given to a qualified applicant who is a resident of the City of Frederick. Interested persons must not be affiliated with the fire and rescue service in any way, so they may purely represent the consumer’s perspective regarding fire and rescue services.

**Human Relations Commission** - is seeking general public (at-large) representatives.

**Parks & Recreation Commission** - is seeking a general public (at-large) representatives; preference may be given to those who reside in the Adamstown, Brunswick, Thurmont, and Walkersville Planning Regions. Must be a registered voter and resident of Frederick County.

**Senior Services Advisory Board** – is seeking a general public (at-large) representative(s), as well as service providers (as defined in the Board’s bylaws), to help address and resolve the problems facing the population of seniors in Frederick County. Must be a registered voter and resident of Frederick County.

**Solid Waste Advisory Committee** – is seeking a general public (at-large) representative(s), as well as representatives with specific expertise in business, environmental advocacy, civic organization involvement, local government, public policy, public health, solid waste collection, or recycling.

**Sustainability Commission** – is seeking individuals who have a professional affiliation with, or expertise in, one or more of the following areas: agriculture/food security; sustainable land use and transportation; open space and land preservation; green building practices; air quality/climate; water quality; recycling/waste reduction; environmental justice; education; small and/or local business; green jobs/workforce training; human/environmental health; energy; community, grass-roots environmental efforts; finance and governance; diversity, equity and inclusion. Must be a registered voter and resident of Frederick County.

**Sustainable Monocacy Commission** – is seeking the following: One member from the general public and one student representative enrolled in a high school or postsecondary institution. Must be a resident of Frederick County.

**Transportation Services Advisory Council** - TSAC is committed to promoting public awareness of transportation alternatives and empowering Frederick County residents with transportation choices that connect opportunity, build community, and enhance the quality of life. We provide county leaders with expertise and counsel to develop transportation policies, plans, and projects that expand transportation options in a way that is safe, sustainable, and equitable for all. TSAC is seeking both business and at-large representatives who are registered voters in Frederick County. Positions on TSAC offer a direct way to shape transportation decisions and provide guidance on transportation policies and infrastructure projects that impact our community.

**Veterans Advisory Council** - Seeking persons who have been separated from military service by honorable discharge or under honorable conditions and non-veterans who represent a variety of organizations that provide services to veterans such as a post-secondary educational institution or

a member of a veterans' service organization. Must be a registered voter and resident of Frederick County.

**Workforce Development Board** -is seeking representatives from Frederick County businesses. Interested applicants must either live or work in Frederick County