

Susan H. Cipperly, Town Planner

1. Attended the following Town/Staff meetings:
 - Mayor's staff meeting – 5.9
 - Town Meeting – 5.16
 - Planning Commission – 5.31

2. Watershed Implementation Plan (WIP) - meeting with MDE, FredCo and other towns in Frederick on May 16. Webinar on May 25 re Restoration of the Chesapeake. WIP is a state-wide mandatory effort regarding upgrading water quality in the Chesapeake Bay Watershed through combined local efforts.

3. Worked with Keith Suerdieck to formulate outline of Architectural Guidelines effort.

4. Wrote article re starting a business in Emmitsburg and submitted to News Journal and Catoctin Banner. Likely publication in July issue.

5. Attended Maryland Downtown Development meeting in Havre de Grace on May 11.

6. Attended Taneytown Economic Development Breakfast on May 13. Speaker was from US Small Business Administration/U. of Maryland. Two Emmitsburg businesses attended.

7. Business Development – Staff have:
 - Met with potential business owner, realtor, & Frederick County on 5.20.11.
 - Provided information to potential business in Industrial Park.

8. Performed follow-up work related to 5.16 Town Council meeting topics and others, at the direction of Mayor Hoover.

9. Supervised code enforcement activity. Primary topics relate to mowing of grass/weeds, permits for sheds, decks, fences.

10. For Town Meeting 5.16.11 – Presented B-2 zoning text amendment, which was adopted.